



**GOVERNMENT OF GOA
DIRECTORATE OF MUSEUMS
OLD SECRETARIAT, PANAJI – GOA.**

CITIZENS' CHARTER

Introduction:

In 1973, the Government of Goa expanded the Directorate of Archives by creating two new units, Archaeology and Museums. This led to the establishment of the Directorate of Archives, Archaeology and Museums. In 1977, the Museum was established at the Ashirwad building in St. Inez, Panaji, with a small collection and a few art objects displayed in a small area. In 1996, after the construction of the new Museum Complex at Patto, it was relocated there. In 1999, a new department was created, the Directorate of Museums, by delinking it from the Directorate of Archives, Archaeology and Museums. In 2017, due to seepage and cracks in the building, the museum was shifted to the Old Secretariat building at Panaji.

Location:

The Directorate of Museums is now located at Old Secretariat building Panaji-Goa.

Vision

Setting up of 'State-of-the-art' State Museums in Goa, exploring the past, illuminating the present with creative programming from exhibition to performance.

Mission

To expand the collection of antiquities through acquisition, proper documentation and research, scientific conservation to prevent deterioration and degradation, restore them to the original condition and present them with meaningful context for public appreciation.

Aim

The main aim of the Museum is to create awareness among people and educate the masses regarding various aspects of the Goan culture, traditions and society, through the ages, and the galleries are being set up accordingly.

Objective

The main objective of the Museum is to collect, preserve and display antiquities of historical and cultural significance to study the ideas, customs and social behavior of the Goan society.

Functions of Museum:

The main function of the museum is to preserve cultural heritage by acquiring the related objects and displaying them systematically. The ultimate aim of Museum is to create awareness among the people and educate the masses concerning to our rich cultural heritage.

Organization:

Director as a Head of the Directorate of Museum control and supervise overall activities and functioning of the Department. Also appropriate directions were given to all the administrative and technical staff to carry out the work.

Curatorial Section:

The curatorial section is responsible for the acquisition, research, interpretation and display of museum collections.

Conservation Section:

The conservation section is responsible for the preservation, protection and restoration of museum objects for long-term survival.

Administrative Section:

The administrative section is responsible for the overall management, staffing and day-to-day operations of the museum.

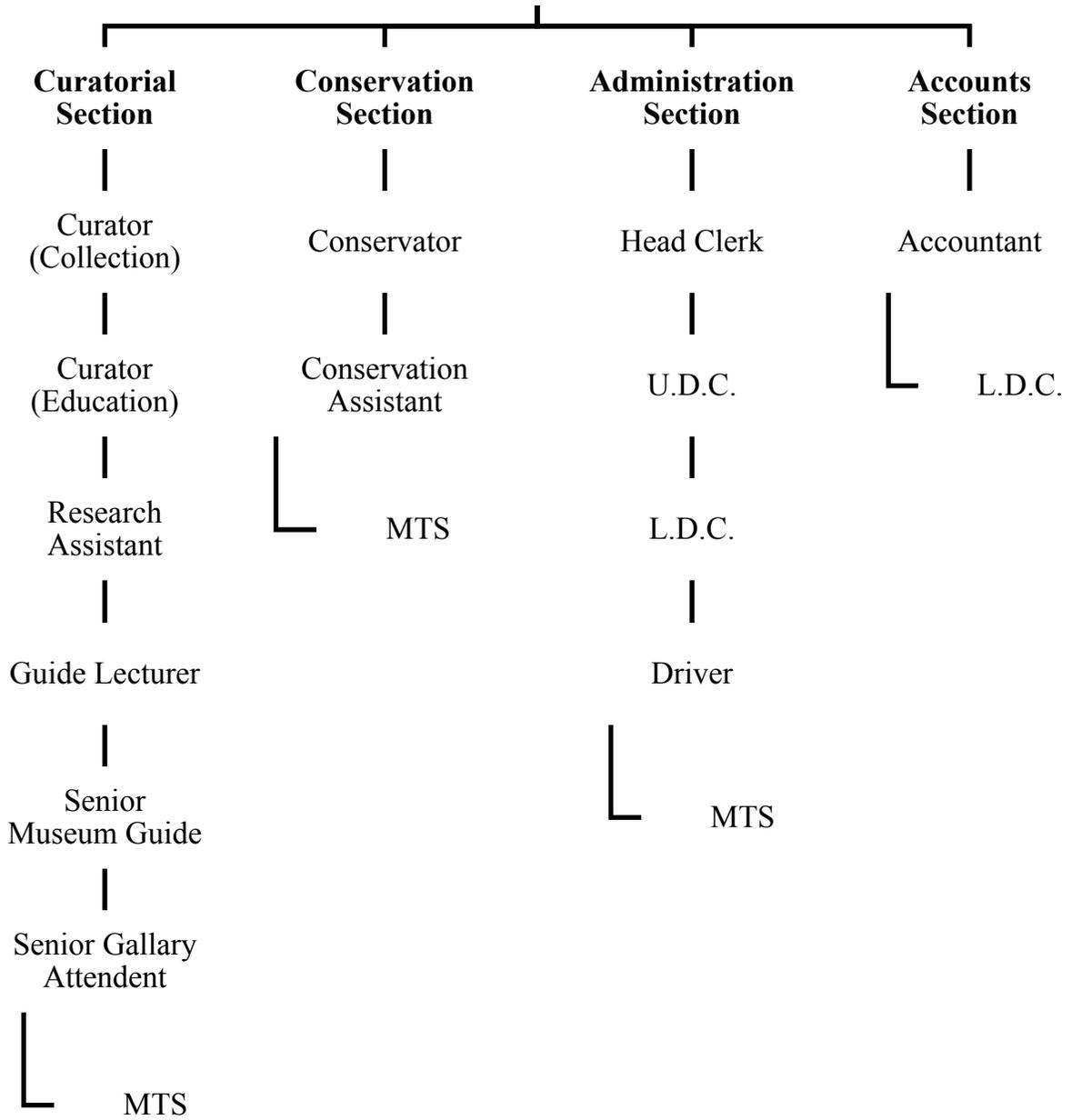
Account Section:

The account section is responsible for handling the museum's finances, including budgeting, expenditure and financial records.

Organization Chart:

Directorate of Museums

Director of Museums



Right to Information:

Sr. No	Name	Designation	Exercise under RTI Act, 2025	Contact
1	Dr. Vasu Usapkar	Director of Museums	First Appellate Authority	Office Ph. No: 0832-2436006. Mobile: 8806574729, e-mail: museum@goamuseum.gov.in
2	Smt. Manisha Govenkar	Curator (Education)	Public Information Officer	Office Ph. No: 0832-2436006 Mobile: 9923748923 e-mail: museum@goamuseum.gov.in
3	Shri. Sachin Bandodkar	Head Clerk	Assistant Public Information Officer	Office Phone No: 0832-2434406, Mobile: 8308356406 e-mail: museum@goamuseum.gov.in

Schemes Offered by Directorate of Museums:

Scheme for Financial Assistance to Museums

The Directorate of Museums has formulated a scheme titled 'Financial Assistance to Museums' in the State of Goa, which was notified in the Official Gazette, Government of Goa, Series I, No. 42 dated 16th January 2025. The objective of the scheme is to provide financial assistance for setting up private museums and for professional development of the existing museums, managed by individuals, institutions, voluntary organizations, trusts etc. The scheme, classified into two categories namely:

1. New Museum – Defined as a museum for setting up of new museum. [Hereinafter referred to as (category – I)].
2. Existing Museum – Defined as a museum for development of new museum. [Hereinafter referred to as (category – II)].

Services Provided by the Museum:

The following services are therefore provided to achieve this:

1. Visitors are taken round the Museum by the guides.
2. The required information and references are provided to the visitors.
3. Photographs of the exhibits are provided for the students and scholars for academic purpose if requested.

Museum is Timing:

Days: Monday to Friday (except public holidays).

Office Timing : 9.30 a.m. to 5.45 p.m.

Visitors Timing: 9.30 a.m. to 5.30 p.m.