Directorate of Museums
Government of Goa
Old Secretariat, Panaji – Goa

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APPLICATION FOR FINANCIAL ASSISTANCE TO PRIVATE MUSEUMS

Category I: ☐ Category II: ☐

1. Name of the Museum/Society/Institution/ Trust (in Capital Letters) :
2. Postal Address, Telephone, Fax e-mail :
3. Number and date of Registration (Copy to be enclosed) :
4. Land, Building & Lease Property (Document to be attached) :
5. Name of the Managing Committee / Owner :
6. Bank details (Name, Branch, Account No., MICR & IFSC Code and account must be Aadhar seeded) :
7. Name & Designation of the Authority in whose favour cheque/DD to be issued :
8. Project Proposal-Details of item wise Assistance sought (Details to be provided in Annexure) :
   i) Renovation/Repairs
   ii) Special Infrastructure for extension
   iii) Modernization of galleries i.e. for making showcases, display boards, pedestals etc.
   iv) Warehousing Reserve Collection
   v) Security measures (by way of installing CCTv/Scanner)
   vi) Documentation of collection (by preparing catalogue)
   vii) Conservation laboratory/Conservation projects
   viii) Equipments (Special lighting, dehumidifiers and other technical inputs)
   ix) Publications
   x) Creating and maintaining website.
   xi) Workshops and Events
   xii) with traveling Exhibition

9. Total estimated cost :

10. Grants/assistance received from :
Ministry of Culture, Govt. of India/
or State Govt.

11. Attach the following:

i) Copy of registration with the Directorate of Museums and/or Registration under Societies Act, 1860 and/or Indian Trust Act, 1882 and/or any other law in force, in the State of Goa.

ii) Copies of the audited statement of Accounts for the last three years.

iii) Annual activity report of the last 3 years.

iv) Details of Museum collections Museum plan (Floor) citing various categories and photographs of their display.

v) Detailed Project Report with description of proposal, sequence of works, expenditure at each stage and time schedule from start to completion.

vi) Required NOC/License should be obtained from the Competent Authority.

vii) Copy of Pan Card.

Signature: _____

Name: _____

Designation: _____

Place:

Date:

Note:

i. Tick the correct mark (√) in front of the category you wish to apply for.
ii. Strike out which is not applicable.
iii. Incomplete applications without the required attachments will not be entertained.